How to actually get sh*t done

Personal productivity for entrepreneurs

Jodie Cook - DCBKK 2022



Who's this chick?

- **Started agency at 22**
- **7-figure exit in 2021**
- Write about entrepreneurs
- **Contributor for Forbes**
- New book: Ten Year Career
- **L** Compete in powerlifting
- Live the full nomad life



- How can I get featured in Forbes?
 - How much can you deadlift?
- We have do you get so much sh*t done?

What do you mean? I just do it!



Today's session (ooooh)

- Audit your schedule
- **The only three things**
- Perfect repeatable day



Get a lot of sh*t done

- Be world class at what you do
- Not mediocre at a load of things
- Indulge in your life, prioritize you



How to actually get sh*t done

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Does any of this sound familiar?



- You have too much work to do...
- A Hire more people or use more software
- You want to make more money...
- Start working with new suppliers, new channels, add more products
- You feel overwhelmed...
- Start booking massages and yoga retreats
- **You feel sad...**
- Go shopping and buy more stuff



Addition bias

Our tendency is to <u>add</u>

+ Resources, rules, habits, responsibilities



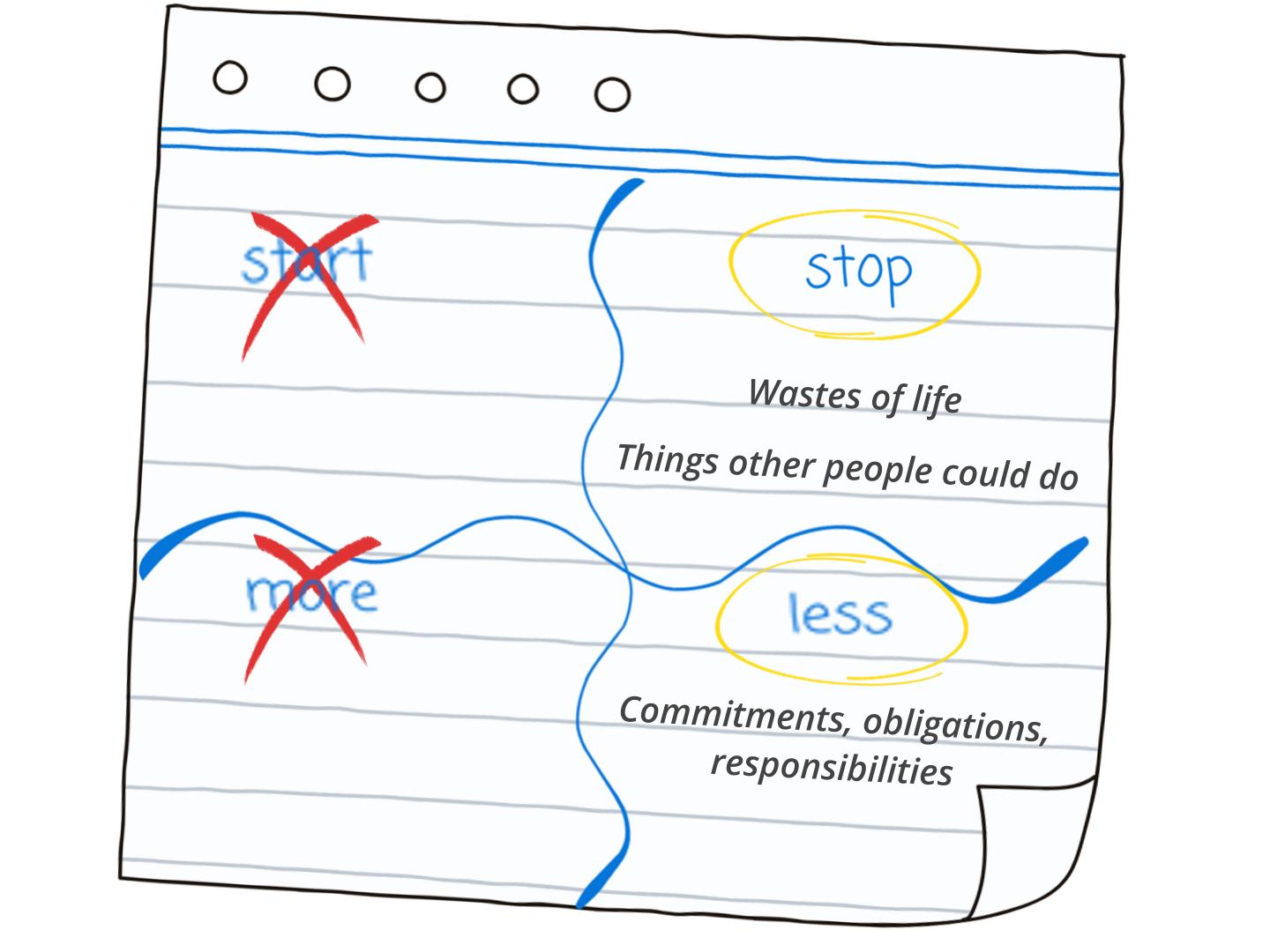
Adding something doesn't make all the problems go away

"Why the hell do I need 7 VAs?"



We need to **stop adding**We need to **subtract**







"We are the new rich, let's act like it."

~ Jesse Schoberg, DCBKK 2019



- If you don't have a content assistant
- If you don't have a chef
- If you don't have a cleaner







Creative Critters

Content assistant

\$5-20 per hour, 2-5 hours per week



Knife Kings

Chef

\$5-20 per hour, 2-5 hours per week



Happy Housemaids

Cleaner

\$5-20 per hour, 2-5 hours per week



We are doing things far below our potential



...it's bullsh*t

Stop, start, less, more

- X Forget about start and more
- What can you subtract?
- **✓** Do the stuff that only you can do



Strong boundaries



Other people's priorities

"I'm not doing that"

- Opportunity cost
- Just as kind



- Send a driver
- **Voice note first**
- **Offer an alternative way**
- **Respond slower**



"I'm not doing that!"



Audit your schedule

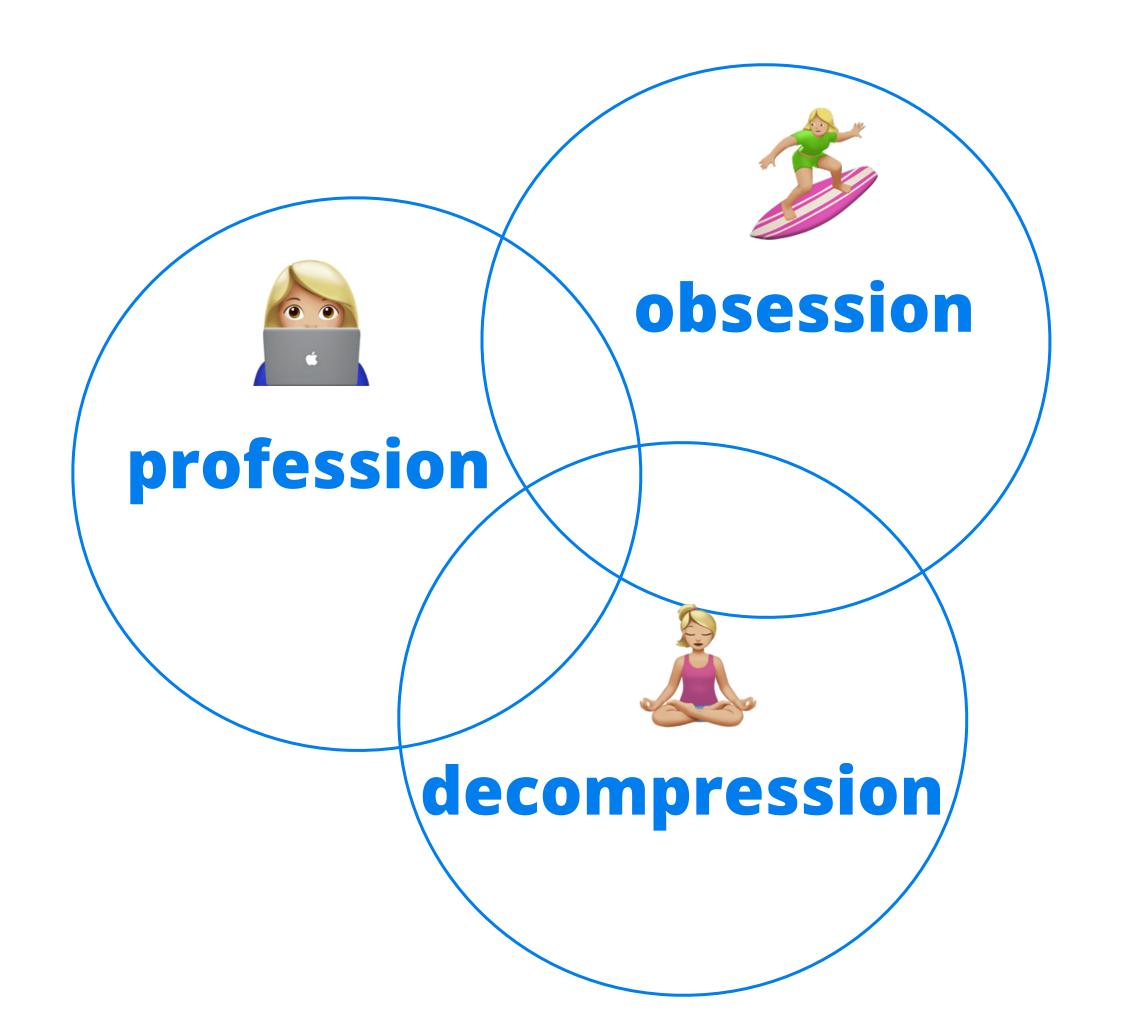
- **Subtract instead of add**
- Remove and reduce
- **Enforce** boundaries



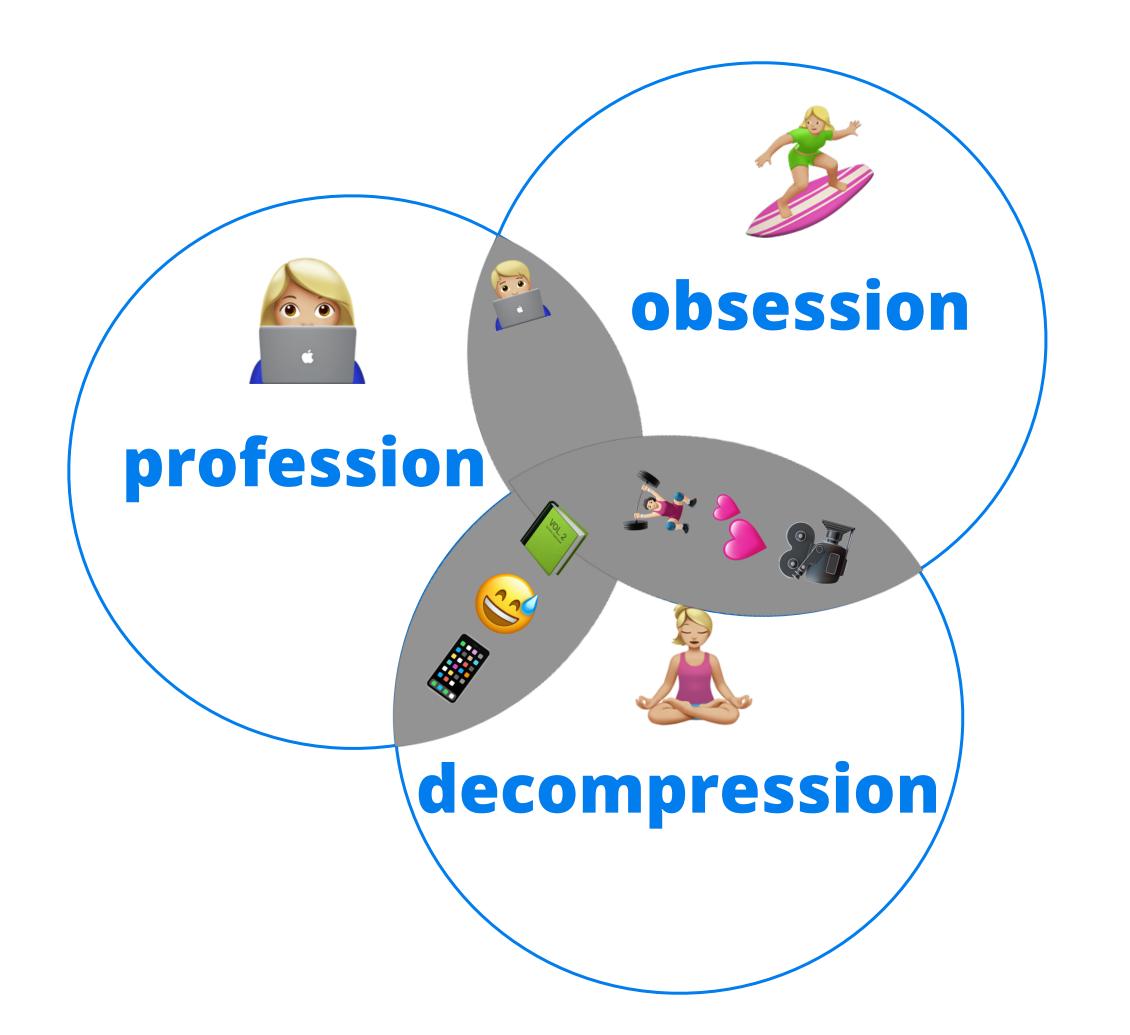
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Multi-tasking is for <u>losers</u>



Your default mode network

- How your mind processes information
- **Consciously and subconsciously**
- When you're not actively thinking
- **Great ideas happen in the shower**
- **A-ha moments days later**



Your subconscious mind

is more powerful

than your conscious mind



- Always in your conscious mind
- Not using your subconscious mind
- Limited thinking



Your subconscious mind

- More powerful than you know
- Let it do its thing
- lt can give you superpowers



So far

- Created space by subtracting
- **Defined the only three things**
- **Guarded the space between them**
- Default mode network kicking in
- Let's get practical



How to actually get sh*t done

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- **Exact same structure**
- Anything you want
- Becomes your default
- Takes decision making away
- Do what actually matters



- Perfect repeatable day
- **Profession**
- **Obsession**
- **Decompression**
- Immoveable pillars



People in jobs

7am 8ar	9am	10am 11am	12p m	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10p m
		PROFESSION			PRO	OFESSI	ON		OB- SES- SION			DEC PRES	



X Prioritize your schedule





Obsession focus

7am	8am	9am	10am 11am	12p m	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10p m
			OBSESSION											



Decompression focus

7am	8am	9am	10am	11am	12p m	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10p m
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Decompression focus

7am	8am	9am	10am	11am	12p m	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10p m
	PR	OFESSI	ON					OBSES	SSION		D	ECOMP	RESSIO	N	



Take today's **best guess**Test it out and iterate



Without a default day

- **Whatever grabs your attention**
- Comes through your inbox
- Whatever is in your calendar



- Unimportant stuff takes over
- Things get squeezed in
- Hijacked by other people
- No space for what matters
- Lose time making decisions







Results take months and years You need a **sustainable cadance**



MON	MON TUES WEDS THUR FRI					SUN
		DEFAULT DAY			DAY	OFF



MON	TUES	WEDS	FRI	SAT	SUN	
		DEFAU	LT DAY		DAY	OFF



MON	TUES	WEDS	THUR	FRI	SAT	SUN		
	DEFAULT WEEK							
	ADVENTURE WEEK							
	DEFAULT WEEK							

Too structured?

Discipline equals freedom



- **Carve out time for creativity**
- Use your default mode network
- Do your art and make a killing



"I'm available at all times"





Being too available

is worse than being <u>unavailable</u>



- Not just your team
- **Your clients too**
- "Can I grab you for 5?"
- lt rings, you answer



To create boundaries you have to **fight your ego**



- Resourceful team
- Finds a way forward
- **Uninterrupted time**
- **More headspace**
- More out of each day



What if there's an emergency?



Urgent

Important

Needs YOU















No one is too important for airplane mode



How to actually get sh*t done

- **Audit schedule and subtract**
- Profession, obsession, decompression
- Perfect repeatable day, default
- Fiercely guard time and boundaries
- **Experiment**
- Remove need for willpower

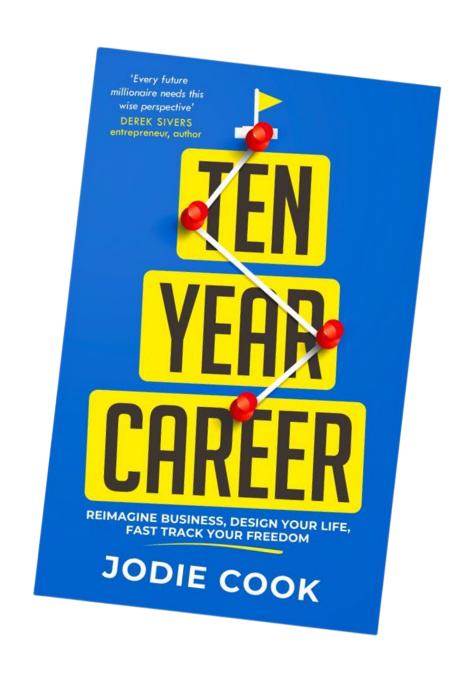


Easier to get sh*t done Than to not get sh*t done

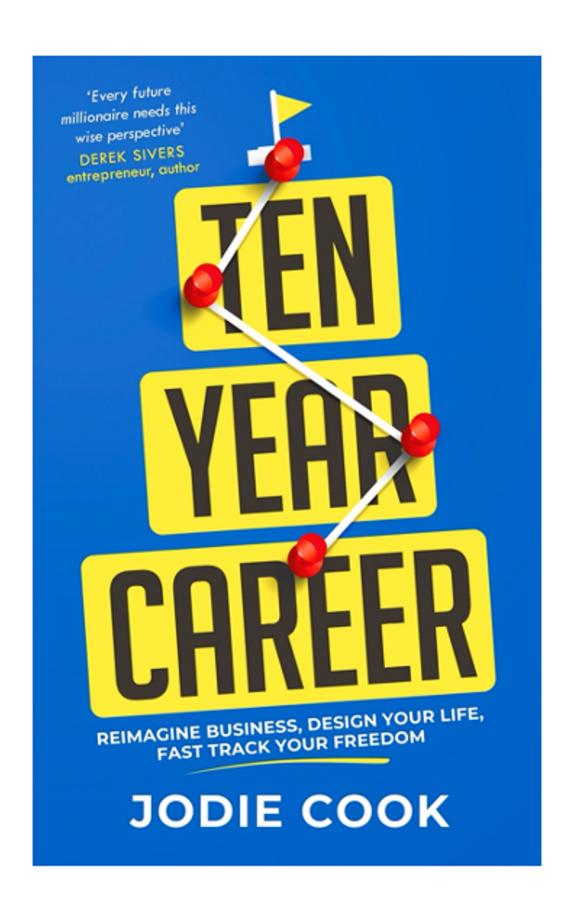


Thank you 🙏

- Slides, replay, transcript
- Downloads and worksheets
- **Bonus resources**



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"A powerful and valuable book to live a life of greater freedom and impact."

~ Robin Sharma

#1 worldwide bestselling author of The 5AM Club and Everyday Hero Manifesto

tenyearcareer.com

Fast track your freedom



Free companion course at: tenyearcareer.com

Perfect repeatable day

00:00	12:00
01:00	13:00
02:00	14:00
03:00	15:00
04:00	16:00
05:00	17:00
06:00	18:00
07:00	19:00
08:00	20:00
09:00	21:00
10:00	22:00
11:00	23:00



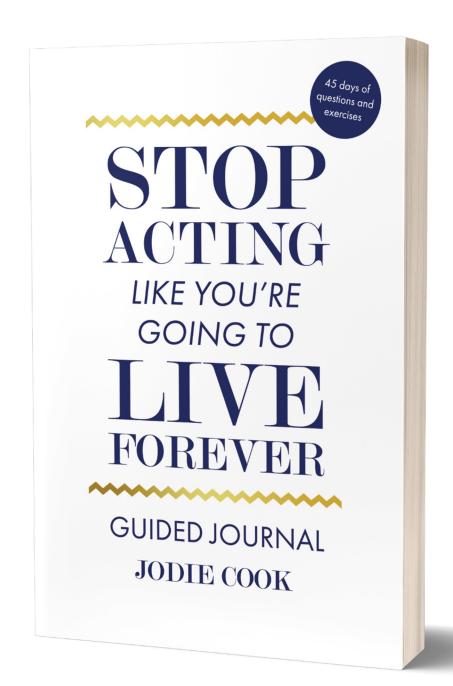


More 🕡

Less 🖸

Free guided journal

- Being crystal clear on your vision
- Setting your mindset for success
- Intentionally spending your time
- **Choosing kindness**
- Les Using perspective as a tool for resilience



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